

Renewal Instructions:

Renewals MUST be completed by May 31, 2024. A late fee will be assessed if renewed starting June 1, 2024, through June 30, 2024. Renewals will no longer be accepted after June 30, 2024. Anyone wishing to renew their license after June 30, 2024, will be processed as a reinstatement application and will be assessed an additional \$200 reinstatement fee.

Fee Schedule

License	License Fee	MHCC fee
Speech-Language Pathologist	\$250.00	\$26.00
Audiologist	\$250.00	\$26.00
Hearing Aid Dispenser	\$250.00	\$26.00
Speech-Language Pathology Assistant	\$100.00	\$26.00
Dual Licensed Speech-Language Pathologist and Audiologist must submit separate payments to both the AUD and SLP Board. Total combined license fee is \$400.00.	\$200.00	\$13.00

Audiologists, speech-language pathologists, and speech-language pathology assistants with a license that expires on May 31, 2024, are required to renew their license to continue practicing on or after June 1, 2024.

Audiologists, Speech-Language Pathologists and Speech-Language Pathologist Assistants with a license that expires on May 31, 2024 may renew their licenses beginning April 1, 2024.

Renewal licenses will be issued with an expiration date of May 31, 2026

The inactive status is an option with this renewal. To elect the inactive status please submit the Inactive Status Form (found on the Board’s website under the ‘Change Request’ tab) using the link below. All individuals electing the inactive status will have the inactive status through May 31, 2026

[Inactive Status Form](#)

Please note that pursuant to Senate Bill 786, each Health Occupation Board is required to collect a user fee for the Maryland Health Care Commission (MHCC). The fee funds the cost of services and information the MHCC provides to consumers and healthcare practitioners. The user fee is \$26.00. Please be aware that the Board collects and submits these fees to the MHCC.

The Board does not retain these funds. For more information on the MHCC, please visit their web site at <http://mhcc.maryland.gov>.



Payment

Payment may be made online using a Visa or MasterCard.

Read the renewal application and complete the following:

Part 1 - General application information

Complete all sections of the application where applicable. Some of the information has been filled in based on the information in the Board's records. Please update any information that has changed. Select "Submit as Complete" to submit your answers or select "Save-Not Complete" to save your answers and come back later to finish. You may also press "Cancel" to return to the menu without saving any changes you made.

After each section is completed and accepted, the  status arrow on the menu for that part will turn green .

Part 2 - Disciplinary questions.

Complete all disciplinary questions. Provide a detailed explanation for each question checked "YES". Some explanations may require legal documentation that must be submitted to the Board. Your license will not be issued until such information is received and reviewed by the Board.

Electronic Workbook Instructions (For Part 3)
Add information into the electronic workbook by completing the form and selecting the "(+) Add" button. As information is added you will see the list below the add form. If you make an error, simply delete the row and reenter. Select the "Submit and Return To Menu" button to return to the menu. If you added the required minimum (or checked "NO" above the form indicating, you have no information to add) the **red arrow** will change to a **green arrow** next to the part you completed.

Part 3 - Continuing Education Requirements

Pursuant to COMAR 10.41.03.06 for the 2024 renewal Speech-Language Pathologists with a full license renewing their full license for the second or subsequent time must have completed a minimum of 30.0 continuing education hours between January 1, 2022, and December 31, 2023. Speech-Language Pathologists issued an initial license between December 1, 2022, and November 30, 2023, must have completed the minimum continuing education hours as specified by the prorated requirements (see link below) between January 1, 2022, and December 31, 2023.

[Prorated CEU Requirement for the 2024 Renewal \(maryland.gov\)](#)

Pursuant to COMAR 10.41.03.06 for the 2024 renewal Audiologists with a full license renewing their full license for the second or subsequent time must have completed at least 30.0 continuing education hours between June 1, 2022, and May 31, 2024. Audiologists issued an initial license between July 1, 2022, and November 30, 2023, must have completed the minimum continuing education hours as specified in the prorated requirements (see link below) between June 1, 2022 and May 31, 2024.

[Prorated CEU Requirement for the 2024 Renewal \(maryland.gov\)](#)

Pursuant to COMAR 10.41.11.09 for the 2024 renewal a Speech-Language Pathology Assistant must have completed a minimum of 10.0 continuing education hours between June 1, 2022, and May 31, 2024.

All audiologists and speech-language pathologists must list continuing education activities on the Continuing Education Form (electronic workbook). **Do not send continuing education documents to the Board unless your license was selected for an audit. Licensees selected for a continuing education audit will receive a paper notice on yellow paper; additionally, licensees selected for an audit are notified in red text at the beginning of the Online renewal process.**

Note for Licensees Selected for Audit Who Intend to Renew Their License: Failure to submit CEU documents to the Board by May 31, 2024, may result in suspension, revocation, denial of licensure or other disciplinary action by the Board.

If a renewal candidate is selected for an audit, the renewal candidate may submit continuing education completion certificates to the Board 4 via PDF

format to mdh.boardofahsm@maryland.gov (preferred method); via fax to 410-358-0273.

It is strongly suggested that if an individual is selected for an audit of continuing education activities that the individual submits that information to the Board no later than May 15, 2024.

The Board will not issue a renewal license if an audit candidate has failed to submit documentation that satisfies the continuing education requirements to renew the license.

Individuals selected for a continuing education audit that elect to not renew their license do not need to submit CE documentation to the Board.

Individuals selected for a continuing education audit that elect the inactive status do not need to submit CE documentation to the Board.

Add CE classes into the electronic workbook by completing the CE form and pressing the "(+) Add" button. As courses are added you will see the list of courses below the add form. If you make an error, simply delete the class and reenter. Please note that some CE providers award CE hours and/or credits in the format of .1 for each hour earned. When adding CE information during the online renewal process please make .1 credit = one hour; for example, CE credit of .8 awarded for a full day program must be entered as 8.0 CE hours in the online renewal process. A CE calculator will total the hours for each category. Press the "Submit and Return To Menu" button to return to the menu. If you added the required minimum hours the red arrow will change to green next to Part III on the menu.

If you completed more than 30.0 hours of continuing education activities in the two-year continuing education cycle, you need only add the minimum 30.0 hours to make the third and final arrow turn green so that you can proceed to submitting payment for the renewal license.

Affirmation of Application

After all 3 parts have been completed and the information validated, the Submit Application and Pay Fee button will be activated. Press this button to affirm your application and select a payment method. **Pay your renewal fee Online using Visa or MasterCard credit/debit cards.**

PLEASE PRINT OUT A COPY OF YOUR RENEWAL APPLICATION AND RECEIPT AFTER PAYMENT HAS BEEN MADE FOR YOUR RECORDS.