



MARYLAND STATE BOARD OF MASSAGE THERAPY EXAMINERS

4201 Patterson Avenue, Suite 301
Baltimore, MD 21215
Office (410) 764-4738; Fax (410) 358-1879
www.health.maryland.gov/massage

August 4, 2020

IMPORTANT 2020-2022 BIENNIAL RENEWAL INFORMATION FOR LICENSED MASSAGE THERAPIST & REGISTERED MASSAGE PRACTITIONERS

Dear Licensed Massage Therapists & Registered Massage Practitioners:

The deadline to renew your Massage Therapy License or Registration is **October 31, 2020**. All renewals will be online, with some exceptions which are explained in the attached instructions and procedures. Access to the online renewal portal is through the Board's website at www.health.maryland.gov/massage.

- **Opening of Renewal Portal-** The renewal portal will be open to receive applications on or about August 17, 2020, and will remain open through 11:59 pm on November 30, 2020.
- **Late Renewal** –The late renewal period is November 1, 2020 through November 30, 2020. The renewal portal will close on December 1, 2020.

The Board recognizes that the Coronavirus has negatively impacted the income of the massage professionals. Consequently, the Board has waived all late fees during the late renewal period, November 1-30, 2020. The Board advises that if you do not renew your license or registration by October 31, 2020, you may not legally practice massage therapy in Maryland. To do so is a violation of the law and may likely result in disciplinary actions by the Board.

Additionally, for this renewal period only, the Board has waived the seventeen (17) elective CEU hours requirement. However, **you must complete seven (7) hours of continuing education in three mandatory courses; 3 hours Ethics or Jurisprudence, 3 hours Communicable Diseases, and 1 hour Diversity or Cultural Competence**. You must also possess an unexpired, valid CPR certificate at the time of completing your renewal application commensurate with you.

Key Points:

1. Renew your license or registration as soon as the renewal portal opens, but no later than October 30, 2020. This allows sufficient time for processing your application and mailing your updated license or registration which must be displayed wherever you provide massage therapy.
2. You are required to **complete the seven (7) mandatory hours in CEUs**, and possess an unexpired CPR certificate (provider level for LMTs and basic level for RMPs), **before** you submit your renew application online.

3. If you received your initial license/registration on or after October 3, 2019, you are exempt from the CEU requirements for this renewal period. However, you must renew your license or registration and have a valid CPR certification commensurate with your status.
4. You may be randomly audited. If so, you will need to provide copies of all CE courses completed.
5. Payment will be accepted online via MasterCard or Visa, either credit or debit card. If you do not have a bank issued MasterCard or Visa, you may purchase a disposable MasterCard or Visa from a local retailer such as: Giant, Walmart, Target, CVS, Walgreens, etc., and deposit sufficient fund on the card to cover **your license/registration fee: \$276.00-LMT, \$250.00-RMP, or \$50.00 for Inactive Status.**

If you wish to 'reinstate' a license/registration that has been in Non-Renewed status for five years or less, or 'reactivate' a license/registration from Inactive status, you are unable to do so using the renewal portal. Please contact the Board for instructions on completing the "Reinstatement Application" or "Reactivation Application" which are located in the "Forms" section on the Board's website. Submit all required documents and fees as outlined in the application(s) and mail to: MD State Board of Massage Therapy Examiners, 4201 Patterson Avenue, Suite 301, Baltimore, MD 21215, Attn: Licensing Unit. If you have questions about the reinstatement or reactivation process, please email Sharon Oliver at: sharon.oliver@maryland.gov

There is an evaluation/rating option on the online system that permits all users to enter their rating and opinion of the online renewal system. We appreciate your comments and rating as it will assist the Board and the Maryland Department of Health (MDH) in refining these online renewal portals.

We ask that you renew as early as possible to guarantee that you will receive your updated license/registration before it expires. We are committed to working hard and making this renewal process as painless as is humanly possible. However, like many businesses and organizations throughout Maryland and the world, the Board's operation continues to be impacted by COVID-19. Working cooperatively we will have a successful 2020 renewal experience.

Sincerely,

A handwritten signature in dark ink that reads "Sharon Oliver". The script is cursive and fluid, with the first name "Sharon" and last name "Oliver" clearly distinguishable.

Sharon J. Oliver, MBA, Executive Director
Enclosure(s)